

Westminster Christian School

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Educating for Time and Eternity

**MINUTES for the Board of Trustees Meeting
in the staffroom at Westminster Christian School
On Tuesday 30 July 2024 at 7.00pm
Meeting 285**

Opening	Carin Erasmus opened in prayer Nichole Gillanders shared devotions No Conflicts of Interest with the meeting agenda noted.	
Present	Lanny Carroll (chairing), Stephen Freymark (Presiding Member), Changmin Jung, Richard Hoek, Carin Erasmus, Jacob Ploeg, Raymond Yeo Nicole Chen (Online) Nichole Gillanders (Taking Minutes)	
Apologies	Sandy Jacobs, Sarah Hartley, Dirk Hoek	
Mission Statement	Presiding Member to read the Mission Statement: <i>"Westminster Christian School, through the Spirit of God, educates the children of Christian parents for time and eternity by providing a Christ-centred academic curriculum founded on a Biblical World View."</i>	
Minutes	Approval of meeting minutes for June's meeting Moved by Stephen Freymark, Seconded by Richard Hoek Follow-up from June's Meeting: AIS Diversity & Inclusion to be discussed at August meeting with guidelines from Proprietors Nichole to add to August Agenda Sandy to share BSLA Results Electronically Emailed to Board 26 June	IT WAS AGREED that the June's meeting minutes be approved.
Correspondence In		
Correspondence Out		
General Business	<ol style="list-style-type: none"> 1. Roll Total is 394 (Current Maximum: 400) + 5 international short-stay We have two new entrant students joining in term 4 so far. Nichole will look at waiting list to see who else can be enrolled in term 3/4. 2. Health and Safety & Proprietors <ol style="list-style-type: none"> a. Property Walk-through Report (will be shared by Tuesday afternoon) b. Report from Richard Hoek 3. Legal Compliance <ol style="list-style-type: none"> a. Review Policy No 10 - Past Disaster Survival 	IT WAS AGREED that Policy 10 be accepted

	<ul style="list-style-type: none"> b. Review Policy No 62 - Safe Worksite <ul style="list-style-type: none"> 4. Finance Report <ul style="list-style-type: none"> a. Finance Committee Meeting Report 5. Student Management <ul style="list-style-type: none"> a. July 1 Roll Return Submitted to MoE 6. Staff Management <ul style="list-style-type: none"> a. Deputy Principal Report from Trish Ragg b. Junior Learning Support Report from Karen Honiss c. Senior & Intermediate Learning Support Report from Trish Ragg 7. Other Business <ul style="list-style-type: none"> a. Parent Survey being sent out this week - Results to be shared in August meeting 	<p>with suggested changes</p> <p>IT WAS AGREED that Policy 62 be accepted with suggested changes</p>
Significant Events	<p>Significant Events</p> <p>Please refer to 2024 Calendar Events PDF</p>	
Next Meeting	<p>The next meeting is proposed for Tuesday, 20 August 2024, at 7pm, in the Staffroom at 31 Westminster Gardens, Unsworth Heights</p> <p>No requests for leave from the August meeting at this stage.</p>	
Meeting Close	Richard Hoek closed in prayer at 8:16pm	

IT WAS AGREED that the June meeting minutes be approved.

Date: 20 August 2024

Signed: _____