

Westminster Christian School

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Educating for Time and Eternity

**MINUTES for the Board of Trustees Meeting
in the staffroom at Westminster Christian School
On Tuesday 25 June 2024 at 7.00pm
Meeting 284**

Opening	Sandy shared devotions No Conflicts of Interest with Agenda. Kate Ng presented the BSLA Results	ACTION: Sandy to share results electronically with Board
Present	Stephen Freymark (Presiding Member), Changmin Jung, Richard Hoek, Carin Erasmus, Sandy Jacobs, Dirk Hoek, Sarah Hartley, Lanny Carroll Jacob Ploeg (Online) Nichole Gillanders (Taking Minutes)	
Apologies	Nicole Chen, Raymond Yeo	
Mission Statement	Presiding Member to read the Mission Statement: <i>"Westminster Christian School, through the Spirit of God, educates the children of Christian parents for time and eternity by providing a Christ-centred academic curriculum founded on a Biblical World View."</i>	
Minutes	Approval of meeting minutes for May's meeting: Moved by Stephen Freymark, seconded by Lanny Carroll Follow-up from May's Meeting: Supper for Rob Cope evening. Staff and Board to be available afterwards to support parents to process any questions.	IT WAS AGREED that the May's meeting minutes be approved.
Correspondence In	1. MoE Attendance Report Term 1 2. AIS - Diversity and Inclusion 3. Application for Leave - Theresa Cooper	ACTION: To be discussed at August meeting with guidelines from Proprietors IT WAS AGREED that Theresa's leave be approved
Correspondence Out		
General Business	1. Roll Total is 384 (Current Maximum: 400) 2. Health and Safety & Proprietors a. Property Walk Through Report received b. Report from Richard Hoek 3. Legal Compliance	

	<ul style="list-style-type: none"> a. Review International Policies b. Emergency Evacuation Practices Lockdown Practice 13 June 2024 was successful 4. Finance Report <ul style="list-style-type: none"> a. Finance Report received b. Audited Financial Reports for 2023 received and uploaded to MoE & website 5. Staff Management <ul style="list-style-type: none"> a. Principal Report b. BSLA Feedback from Kate Ng (earlier in meeting) c. Health & PE Report from Curriculum Lead Teacher, Hamish Morgan 6. Other Business <ul style="list-style-type: none"> a. 	IT WAS AGREED that the International Policies be accepted
Significant Events	Significant Events Please refer to 2024 Calendar Events PDF	
Next Meeting	The next meeting is proposed for Tuesday, 30 July 2024, at 7pm, in the Staffroom at 31 Westminster Gardens, Unsworth Heights Sandy will be on leave - already approved by Board	
Meeting Close	Stephen Freymark closed in prayer at 8:22pm	

IT WAS AGREED that the June meeting minutes be approved.

Date: 30 July 2024

Signed: _____