

Westminster Christian School

est. 1981

Educating for Time and Eternity

Policy No. 56 Promotion & Retention of Children

Rationale

The promotion and retention of children should be in accordance with Ministry Guidelines and the individual social and educational needs of each child.

Purposes

1. To clarify promotional policy throughout the school.
2. To ensure that the needs of children are met to the best ability of the schools staffing and resources.

Guideline

Children should remain in the Foundation Stage (year 0 – 3) for a period of no longer than 4 years and no less than 3 years before promotion into Year 4.

Following the Foundation Stage, students should not spend more than two years in each Curriculum Level (eg. Level 3 is Year 5 and 6, they should not repeat either of those years).

New Entrant Cut Off Date

- The cut off birthdate for children to move from Year 0 to Year 1 is 30 June. This means that a child who has a birthdate and starts school before or on 30 June will go into Year 2 in the next calendar year.
- Any children whose birthday falls on or after 1 July are considered to be New Entrants and will go into Year 1 the following calendar year. We will carefully look at all children's progress if their birthdays fall within a month either side of 30 June to ensure they are suited socially, academically and physically to the year level their birthday puts them in.
- We will only move children out of their age group under exceptional circumstances and after full consultation with parents.

Children's Classifications

When entering school at 5, children will be classified as Year 0. They will be reclassified after six months of schooling. Therefore, a child starting at 5 in mid-year will be classified as Year 1 at the start of the next calendar year.

No child can stay at the same year level or miss a year unless there are exceptional circumstances and there has been consultation and professional guidance between Principal, Teacher, Senior Management or related services.

Conclusion

This policy will be reviewed every five years.

Chairman: _____

Date Reviewed: May 2016
November 2021