

**MINUTES for the Board of Trustees Meeting  
in the Staffroom, 31 Westminster Gardens, Unsworth Heights  
On Tuesday 16 March 2021 at 6.15pm  
Meeting Number 256**

<b>Opening</b>	Rodney Lake will be presenting regarding Gender Issues	
<b>Mission Statement</b>	Board Chair to read the Mission Statement: "Westminster Christian School, through the Spirit of God, educates the children of Christian parents for time and eternity by providing a Christ-centred academic curriculum founded on a Biblical World View."	
<b>Minutes</b>	Approval of meeting minutes for February's meeting (Moved by Andre, Seconded by Richard)  Actions from previous meetings:  Richard and Nichole to look into insurance and other liabilities for therapy dog. Sandy and Nichole to write up a policy. Emily to talk to parents of intermediates.	<b>IT WAS AGREED</b> that the Minutes for February's meeting be adopted as accurate records.
<b>Correspondence In</b>	1. NZSTA News received 2 March and emailed to all board members. 2.	
<b>Correspondence Out</b>	1.	
<b>General Business</b>	1. Roll Total is 342 (as at 15 March) 2. Health and Safety & Proprietors a. Report from Richard circulated 3. Legal Compliance (Policy) a. Fire Drill held Friday 26 February at 10:30am b. March 1st Roll Return Completed c. Review Policy 66 - Principal Performance Review <b>(Any suggested alterations, please send through before meeting)</b>  d. Review Policy 53 - Classroom Release <b>(Any suggested alterations, please send through before meeting)</b>  8:27pm Jamie Hunt left the meeting. 4. Finance Report a. Jacob shared comments from the Finance Committee meeting regarding the month end report and 2020 annual draft report.	<b>IT WAS AGREED</b> that Policy 66 be accepted and reviewed again once Principal Review procedures changed <b>IT WAS AGREED</b> that Policy 53 be accepted

	<p>5. Kahui Ako Report Included in Principal Report</p> <p>6. Staff Management a. Principal Report circulated  In Committee - Staff updates  b. Term 1 Teacher Appraisal Objectives set</p> <p>7. Student Achievement a. PATs - deferred due to lockdown. Results next meeting b. Approval for Year 5/6 Camp  c. Approval for Year 7/8 Camp</p> <p>8. New Business</p>	<p><b>IT WAS AGREED</b> that the Year 5/6 Camp be approved. <b>IT WAS AGREED</b> that the Year 7/8 Camp be approved.</p>
<b>Significant Events</b>	<p><b>Significant Events (Occurred &amp; Upcoming)</b> 3 Mar - Intermediate Meet the Teacher (held online) 8 Mar - PATs Scheduled 9 Mar - Junior Swimming 12 Mar - Senior Dance 15 Mar - New Entrant Mid-term Intake 16 Mar - Junior Swimming &amp; Rodney Lake Information afternoon / evening 18 Mar - North Harbour Softball Programme - Year 5/6 19 Mar - Senior Dance 23 Mar - Junior Swimming &amp; Senior Dance 24 Mar - ACS Touch Rugby 25 Mar - ESOL Parent Meeting</p>	
<b>Next Meeting</b>	The next meeting is proposed for Tuesday 18 May at 7pm in the Staffroom at 31 Westminster Gardens, Unsworth Heights	
<b>Meeting Close</b>	Andre Bay closed in prayer at 9:10 pm	